

**APPENDIX III**

**EAST AYRSHIRE COUNCIL**

**CONTRACTING SUB-COMMITTEE OF THE  
POLICY AND RESOURCES COMMITTEE**

**MINUTES OF MEETING HELD ON THURSDAY 13 JUNE 1996 AT 1535 HRS  
IN THE MEETING ROOM, COUNCIL HEADQUARTERS,  
LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors Bob Beattie, David Sneller and Jimmy Boyd.

**ATTENDING:** David Montgomery, Chief Executive; Des Tierney, Director of Commercial Operations; Barbara Haughan, Director of Support Services; Alan McKnight, Depute Director of Housing (Policy and Resources); Tom Wilkie, Head of Contracting and Technical Services; Kate McVey, Head of Legal Services; Kenneth Hathaway, Principal Client Services; and Julie Armstrong, Senior Administrative Officer.

**APOLOGIES:** Councillors Drew McIntyre and Tommy Farrell.

**APPOINTMENT OF CHAIR**

1. The Sub-Committee unanimously agreed that Councillor Sneller be appointed to the Chair.

**TERMS OF REFERENCE OF SUB-COMMITTEE**

2. It was reported for information and it was noted that the Terms of Reference for the Sub-Committee were the preparation and review of Compulsory Competitive Tendering contract specifications and the Sub-Committee had full delegated powers to deal with all matters within the Terms of Reference subject to existing Council policies.

**BLUE COLLAR COMPULSORY COMPETITIVE TENDERING**

3. There was submitted and noted a report dated 3 June 1996 (circulated) by Director of Support Services on the current position regarding those Council blue collar services which were subject to compulsory competitive tendering.

**WHITE COLLAR COMPULSORY COMPETITIVE TENDERING**

4. There was submitted a report dated 4 June 1996 (circulated) by Director of Support Services on the current position regarding white collar compulsory competitive tendering and outlining the approach currently being taken at officer level.

It was agreed:

- (i) to note the information and action taken to date in respect of the monitoring of developments in relation to white collar CCT; and
- (ii) to authorise the Chief Executive, following consultation with the Chair, to submit a response, to be received by 2 July 1996, on the Government

consultation paper entitled "Review of the Extension of Compulsory Competitive Tendering".

#### **GUIDANCE ON THE CONDUCT OF COMPULSORY COMPETITIVE TENDERING**

5. There was submitted and noted report dated 3 June 1996 (circulated) by Director of Support Services on The Scottish Office Development Department Circular 6/96 which was published on 2 April 1996 and provided guidance on the conduct of compulsory competitive tendering.

#### **CONTRACT EXTENSIONS AS A RESULT OF SUSPENSION OF COMPULSORY COMPETITIVE TENDERING**

6. There was submitted a report dated 4 June 1996 (circulated) by Director of Support Services on those compulsory competitive tendering contracts which required to be extended as a result of the suspension of the tendering requirements of compulsory competitive tendering due to the specific circumstances of Local Government reorganisation.

It was agreed to authorise the Director of Support Services to extend those in-house contracts covered by the report which terminated during the exempt period, until such time as new contracts were operational.

#### **BUILDING MAINTENANCE OF FORMER STRATHCLYDE REGIONAL COUNCIL PROPERTIES WITHIN EAST AYRSHIRE**

7. There was submitted a report dated 3 June 1996 (circulated) by Director of Support Services seeking agreement to arrangements for replacement of 15 contracts, currently with various external contractors, and which were due to expire on 30 June 1996.

Due to the severe time constraints within which the Council had to react and to uncertainty as to the timing of the re-introduction of the CCT tendering requirements, and in order to deliver the most effective interim measure to provide service delivery to customers it was agreed to authorise the Director of Support Services to implement Option E in the report by offering eight rationalised contracts to the Department of Commercial Operations for the remainder of the competition exempt period under the CCT Regulations, such work to be carried out at rates and conditions contained within the lowest offers received for the eight contracts in question in order to provide value for money.

#### **COMPULSORY COMPETITIVE TENDERING - DE MINIMIS CONTRACTS (Item 9, Page 576)**

8. There was submitted a report dated 6 June 1996 (circulated) by Director of Support Services on the current position regarding those defined activities under compulsory competitive tendering legislation which were de minimis in Cumnock and Doon Valley District namely Other Catering, Cleaning of Buildings and Repair and Maintenance of Vehicles.

Having noted that the statutory requirements had been met, the Sub-Committee agreed that the Director of Support Services be authorised to confirm that the

Department of Commercial Operations may proceed to carry out the works previously identified as being de minimis on that basis.

The meeting terminated at 1557 hrs.